**Li Hairong**

Singapore Citizen

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**Experienced Finance Professional**

PROFESSIONAL PROFILE

Solid and extensive experience in accounting spanning auditing, investment accounting, general accounting, budgeting, management and financial reporting. Strong knowledge on local FRS, tax, GST, and IFRS. Project management experience of SAP implementation. Good understanding of funds-related accounting and operations.

KEY COMPETENCIES

 In-depth understanding of Accounting principles  Knowledge on various financial instruments

 Project management  Internal process improvement

EXPERIENCE

***Senior Manager (Investment Accounting)*** *Apr 2015 to Present*

National University of Singapore – Responsible for accurate and timely month-end and yearend closing of accounts. Liaise with internal and external auditors. Manage the settlement, recording and accounting for trades executed by front office. Analyse Balance Sheet and P&L and write management report for investment activities. Conduct operational due diligence check on fund’s valuation. Spearhead internal process improvement projects.

Selected Achievements:

* Streamlined the yearend closing process and procedures by removing unnecessary manual work.
* Revamped the fair value hierarchy classification for the entire portfolio according to the latest FRS and passed auditor’s test.
* Identified and implemented control procedures for journal posting and FX reconciliation.
* Initiated and drafted standard operating procedures.
* Provided advice on technical accounting issues.

***Financial Control (Financial and Regulatory Reporting)***  *(6-month contract) Sep 2014 – Apr 2015*

Nomura Singapore – Responsible for reviewing subsidiary companies’ reporting packs and providing variance analysis. Prepared and submitted MAS returns under tight deadlines. Assisted in Axiom system implementation by participating in project meetings and conducting UAT tests. Close engagement with various stakeholders such as Treasury, Product Control, Hong Kong Regional Finance Team, India Finance team.

Selected Achievements:

* Successfully learnt and submitted MAS returns (MAS1003, MAS640, MAS1004, MAS1105) within two months.

*Maternity Leave Jul 2013 – Aug 2014*

***Assistant Director (General Accounting)***  *(1 year contract) Jun 2012 – Jun 2013*

Monetary Authority of Singapore - Reviewed and supervised work done by juniors such as journal entry, invoice checking, bank reconciliation, payment approval. Conducted annual budgeting exercise for a few departments; reviewed budget utilization and analysed budgetary variances; assisted in budget transfer. Drove and facilitated system implementation.

Selected Achievements

* Provided strong leadership in project management by leading a team of 3 to conduct User Acceptance Testing (UAT), coordinating work across departments, documenting issues and liaising with external consultants to get timely solutions, escalating issues to management when necessary. The team under my leadership completed tasks ahead of deadlines for all the three rounds.

*MBA study Sep 2011 – May 2012*

***Senior Analyst (Financial Reporting)*** *Aug 2008 - Aug 2011*

Northern Trust (Singapore) - Prepared financial reports for investors under tight deadlines on a weekly or monthly basis. Solved technical issues independently and answered clients’ queries within 24 hours. Communicated frequently with investment managers, clients’ counterparties, and clients to verify and validate financial data and market information. Worked closely with China clients on reports customization to meet clients’ special needs. Participated in system upgrading project and coordinated work with teams in other branch offices to drive project progress and provide feedback to head office.

Selected Achievements

* Never missed a single deadline in 3 years.
* Improved work efficiency by consolidating and standardizing procedures.
* Coached and trained 2 junior staff.
* Consistently received additional responsibility and exposure to different portfolios due to strong performance.

***Audit Associate***  *Sep 2007 - Aug 2008*

Ernst & Young (Singapore) - Conducted audit procedures with clients such as interviewing officer-in-charge, verifying samples, studying clients’ accounting policies, analysing variances.

EDUCATION

***Bachelor of Accountancy***  *2007*

Singapore Management University

***CPA***   *2010*

Institute of Singapore Chartered Accountants

***CFA Level 1*** *2010*

Institute of Chartered Financial Analyst

***MBA***  *2012*

Nanyang Technological University, Singapore

***Global Securities Operations*** *2016*

Chartered Institute for Securities & Investment